



TEXAS GENERAL LAND OFFICE

Partial Repair & Essential Power for Sheltering (PREPS)

PREPS IN 5 STEPS

STEP 1

APPLICATION: A program representative will contact FEMA-determined eligible individuals by phone to determine if you are interested in the PREPS program. If you say “yes”, you will be contacted by a damage assessor to schedule an **INITIAL SITE VISIT** at your home.

STEP 2

INITIAL SITE VISIT: This is the first in-person meeting between you, the damage assessor, and a representative from one of the licensed construction contractors who have been hired to perform the construction work at your home. At this meeting, the damage assessor will provide you with an overview of the program and answer any questions that you might have. You will then be asked to sign a Right of Entry Form, allowing the damage assessor and construction contractor to enter your home. The damage assessor and contractor will then observe specific areas of your home to determine whether temporary repairs can be made to your house to make it safe and habitable within the established program funding. If it is determined that your residence qualifies, then the damage assessor and contractor will develop a scope of work and take photos. You will then be asked to sign the Agreement to Participate Form. Once **REPAIRS ARE SCHEDULED** for your residence you will be notified.

STEP 3

REPAIRS ARE SCHEDULED: You will be contacted by the construction contractor to schedule a time for workers to perform the agreed upon temporary **CONSTRUCTION** repairs to your home.

STEP 4

CONSTRUCTION: During this step, construction contractors and subcontractors will be performing repairs to your home. Different construction specialists, such as plumbers or electricians, will likely be working in your home at different times and even different days. During this period, your home is a work-in-progress. You should consider work ongoing until a **FINAL SITE VISIT** is requested by the contractor to be performed by the program to approve the completed work.

STEP 5

FINAL SITE VISIT: The final step! You will meet with the damage assessor and contractor to review the repairs to your home. The damage assessor will ensure that all the work has been completed as agreed upon and meets all standards. Photos will be taken to record the completed work as well. After this, the process is complete.



For more information:

Email: info@preptexasrebuilds.com

Phone: 1-888-610-1622

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